APPENDIX A

Part 1 Social Assessment Interview Methodology

1 INTRODUCTION

This appendix summarizes the interview objectives and methodology, and persons contacted for the Social Assessment. Volume 3 Appendix B First Nations Community Baseline Reports lists the First Nations contacted to support completion of First Nations Community Baseline Profiles.

2 INTERVIEW OBJECTIVES

As part of the primary data collection process for the EIS, the Social Assessment Team for the Project conducted phone and/or in-person interviews with local, regional and federal government agencies, industry, and non-government organizations in order to:

- Verify data obtained through secondary sources
- Obtain insights on social trends and projections
- Establish benchmarks from which to assess project effects
- Obtain views on potential project effects and mitigation measures

Interviews focused on the following general content:

- Social Valued Components (Population and Demographics, Housing, Infrastructure and Services, Transportation):
    - Major project developments in the region and perceived effects on local and regional service delivery and infrastructure
    - Existing and projected social programs and initiatives at the municipal and regional level
    - Perspectives on (future) base case conditions in the LAA, past trends and forecasts for services and infrastructure, housing and transportation
    - Stakeholder perspectives on potential effects of the proposed Project on population, services and infrastructure, housing and transportation
    - Mitigation concepts (e.g. in-community housing, funding for additional RCMP services)

3 LIST OF INFORMANT INTERVIEWS

Table 1 lists the organizations contacted, and persons interviewed by phone and/or in-person for the Social valued components.

Table 1: Interviews Conducted with Key Organizations

Valued Component	Organization	Person Interviewed
Social		
Population and Demographics	Building Trades Council	Business Manager
	BC Stats	Analyst
	Peace River Regional District	Deputy Chief Administrative Officer
Housing	City of Fort St. John	City Manager Director of Engineering; Planner
	City of Dawson Creek	Director of Infrastructure and Sustainable Development
	District of Taylor	Administrator; Chief Administrative Officer
	District of Hudson's Hope	Chief Administrative Officer; Director of Public Works/acting CAO
	BC Housing	Director, Northern Regional Development; Manager of Research
	B.C. Northern Real Estate Board	Member
	B.C. Real Estate Association	Economist
	District of Chetwynd	Chief Administrative Officer
	Suncor Energy	Manager, Field Logistics Operations
	Peace River Regional District	Manager of Development Services; Land Use Planner
	North Peace Community Resources Society	Executive Director
	North Peace Senior Housing Society	Board Member
	Pomeroy Hotel	General Manager
	Quality Inn Northern Grand	General Manager
	Salvation Army	Manager, Fort St. John Emergency Shelter; Divisional Secretary for Public Relations; Divisional Social Services Secretary; Gifts Officer
	Central 1 Credit Union	Economist
	Charlie Lake RV and Leisure	Managers
	District of Chetwynd	Chief Administrative Officer; Development Officer

Valued Component	Organization	Person Interviewed
Infrastructure and Services	Peace River Regional District	Manager of Solid Waste Services; Financial Clerk
	City of Fort St. John	City Manager; Director of Infrastructure and Capital Works; Director of Community Services; Safety and Emergency Management Coordinator; Community Development Coordinator; Community Awards Committee
	City of Dawson Creek	Director of Community Services
	District of Chetwynd	Chief Administrative Officer
	District of Hudson's Hope	Manager of Community Infrastructure and Public Works; Director of Public Works/acting CAO; Manager of Protective and Inspection Services; Consultant to District of Hudson's Hope; Mayor; Councilors
	District of Taylor	Public Works Superintendent; Parks and Facilities Director
	Encana	Co-Chair of NOpps
	BC Ambulance	Hudson's Hope Unit Chief, Superintendent Peace District
	Child Care Resource and Referral Office, Fort St. John	Program Coordinator
	Chetwynd RCMP	Corporal
	Dawson Creek RCMP	Sergeant
	Fort St. John RCMP	Sergeant; Detachment Commanders; Staff Sergeant; Traffic Division Officer
	North District RCMP	Commander; Staff Sergeant
	Hudson's Hope RCMP	General Duty Constable
	Fort St. John Fire Department	Fire Chief
	Fort St. John Friendship Society	Manager
	Fort St. John Public Library	Director
	Volunteer Fort St. John	Community Development Coordinator
	City of Fort St. John	Community Awards Committee
	Northern Health	Population Analyst; Chief Operating Officer; Health Services Administrator, Fort St. John Hospital; Coordinator; Area Director for Mental Health Services; Northeast Medical Director
	Provincial Court of British Columbia	Court Case Manager for Fort St. John and Dawson Creek
	South Peace Community Resources Society	Program Coordinator
	University of Northern British Columbia	Associate Professor
	Union of B.C.	Policy Advisor, Community Safety Committee

Valued Component	Organization	Person Interviewed
	Municipalities	
	School Districts 59	Superintendent, Secretary Treasurer
	School District 60	Superintendent, Secretary Treasurer; Chair; Trustee; Trustees; Controller; Executive Assistant
	Northern Lights College	Campus Administrator
	Northern Lights College - Fort St. John	Director, Executive and Board Operations
Transportation	Canada Post	Local Area Superintendent, Fort St. John; Local Area Superintendent, Dawson Creek
	North Peace Airport Service	Airport Manager; President
	District of Hudson's Hope	Community Representatives
	Fort St. John	Community Representatives; Director of Infrastructure and Capital Works; City Manager

4 INTERVIEW PROCEDURES

The following procedures were carried out to guide the process of contacting organizations, interview logistics and interview implementation:

- **Introductory Contact from BC Hydro:** In certain cases, BC Hydro provided an introductory letter or call to the identified agency, industry and non-government representative contact, outlining the purpose of the Economic, Land and Resource Use, Social and Human Health assessment for the Project, the general method for carrying out the assessment, names of the assessment team and interviewer(s) that would be in touch with them to request an interview, anticipated date of initial contact and a request to indicate their (or a colleague's) interest in participating
- **Introduction to Municipalities and Key Agencies:** For municipalities, a letter or verbal notification was provided by BC Hydro to the Chief Administrative Officer (CAO) with the above information, and a request to the CAO on the appropriate process for the assessment team to initiate contact with municipal representatives. For key agencies such as Northern Health, a similar introductory letter was sent to senior managers
- **Joint Meeting:** In some cases, a joint meeting with BC Hydro, the interviewer and the contact person of an organization was held if BC Hydro had not yet met with the contact or organization, or if the topic of discussion required provision of Project details

In some cases, an introduction by BC Hydro to the assessment team Interviewer(s) was not required and the interviewer(s) proceeded directly with making contact.

Assessment team interviewers were provided with the following Introduction Script, to guide Interviewers in contacting municipalities, key agencies and organizations.

- Introduction Script:

- Hello, my name is ____
- I am contacting you about the socio-economic assessment study for BC Hydro's proposed Site C Clean Energy Project. We would like to request an interview with you on (provide details on specific area of study such as community services, infrastructure, education, etc) to inform our socio-economic assessment work for the Project. I will be in the Peace Valley region (Date). Can we set up a time to meet in person?

Assessment team interviewers were provided with the following Interview Script to guide interviewers in conducting interviews:

- Interview Script:
  - Interviewer to introduce self
  - Thank interviewee for meeting to discuss (topic) in greater detail; provided background on how information will inform the socio-economic assessment work for BC Hydro's Site C Clean Energy Project
  - Interviewer to provide an outline of topics of discussion
  - Conduct interview
  - Interviewer to advise interviewee that he or she may be contacted again later in the study
  - Thank interviewee for their time
  - Provide contact information for self and BC Hydro in case of questions or interest in further follow-up

5 INTERVIEW DOCUMENTATION

Notes were made during each interview and submitted to BC Hydro as a Record of Contact for inclusion into BC Hydro's Record of Contact database. The Economic and Social Assessment Team also managed an Agency and Stakeholder Tracking Sheet to log information on economic and social interviews conducted including name of contact or organization, contact details (phone, email, address), which valued component interview was addressing and associated topic, date interview took place and by which assessment team interviewer.