APPENDIX A

Part 1 Economic Assessment Interview Methodology

1 INTRODUCTION

This Appendix summarizes the interview objectives and methodology, and persons contacted for the Economic Assessments. Volume 3 Appendix B First Nations Community Baseline Reports lists the First Nations contacted to support completion of First Nations Community Baseline Profiles.

2 INTERVIEW OBJECTIVES

As part of the primary data collection process for the EIS, the Economic Assessment Team for the Project conducted phone and/or in-person interviews with local, regional and federal government agencies, industry, and non-government organizations in order to:

- Verify data obtained through secondary sources
- Obtain insights on economic trends and projections
- Establish benchmarks from which to assess project effects
- Obtain views on potential project effects and mitigation measures

Interviews focused on the following general content:

- Economic Valued Components (Labour Market, Government Revenues, Regional Economic Development):
    - Local and regional economic development plans
    - Baseline labour market information including:
        - Demographic characteristics of unemployed persons and job seekers
        - Local skill base, in relation to project construction workforce
        - Inventory and profile of local suppliers and capacity to meet project construction requirements
    - Confirmation of published local government revenues and expenditure information
    - Perspectives on future (base case) economic conditions in the LAA, potential economic effects of the proposed Project, and mitigation concepts

3 LIST OF INFORMANT INTERVIEWS

Table 1 lists the organizations contacted, and persons interviewed by phone and/or in-person for the Economics, Land and Resource Use, Social and Human Health valued components.

Table 1: Interviews Conducted with Key Organizations

Valued Component	Organization	Person Interviewed
Economics		
Labour Market; Regional Economic Development; Government Revenues	City of Fort St. John	Director, Finance; City Manager; Administration Clerk II
	Peace River Regional District	Chief Financial Officer; Chief Administrative Officer, Deputy Chief Administrator
	District of Taylor	Administrator
	Community Futures Development Corporation Of Peace Liard	General Manager
	B.C. Ministry of Community, Sport and Cultural Development	Administrative Assistant; Director; Financial Analyst; Local Government Infrastructure and Finance Division
	B.C. Ministry of Jobs, Tourism and Innovation	Director, Labour Market and Immigration Forecasting
	B.C. Ministry of Labour, Citizens Services and Open Government	Director, Labour and Social Statistics
	B.C. and Yukon Territory Building Construction Trades Council	Members Representative; District 5 Manager
	BC Stats	Director
	Northern Development Initiatives Trust (NDIT)	Director Business Development; Director Economic Development; Manager Economic Development
	Northeast Native Advancement Society	Program Instructor
	Job Search & Support Services	Job Advertising Coordinator
	Industry Training Authority	VP Industry Relations
	TRADES	TRADES Consultant
	Employment Connections	Owner/Operator
	Provincial Court of British Columbia	Court Manager
	SciTech North	Executive Director
	Town of Osoyoos	Director of Finance
	North Peace Economic Development Commission	Economic Development Officers

4 INTERVIEW PROCEDURES

The following procedures were carried out to guide BC Hydro and the Economic, Land and Resource Use, Social and Human Health Assessment Team (assessment team) in contacting organizations, interview logistics and interview implementation:

- **Introductory Contact from BC Hydro:** In certain cases, BC Hydro provided an introductory letter or call to the identified agency, industry and non-government representative contact, outlining the purpose of the Economic, Land and Resource Use, Social and Human Health assessment for the Project, the general method for carrying out the assessment, names of the assessment team and interviewer(s) that would be in touch with them to request an interview, anticipated date of initial contact and a request to indicate their (or a colleague's) interest in participating.
- **Introduction to Municipalities and Key Agencies:** For municipalities, a letter or verbal notification was provided by BC Hydro to the Chief Administrative Officer (CAO) with the above information, and a request to the CAO on the appropriate process for the assessment team to initiate contact with municipal representatives. For key agencies such as Northern Health, a similar introductory letter was sent to senior managers.
- **Joint Meeting:** In some cases, a joint meeting with BC Hydro, the interviewer and the contact person of an organization was held if BC Hydro had not yet met with the contact or organization, or if the topic of discussion required provision of Project details.

In some cases, an introduction by BC Hydro to the assessment team Interviewer(s) was not required and the interviewer(s) proceeded directly with making contact.

Assessment team interviewers were provided with the following *Introduction Script*, to guide Interviewers in contacting municipalities, key agencies and organizations.

- Introduction Script:
    - Hello, my name is ____
    - I am contacting you about the socio-economic assessment study for BC Hydro's proposed Site C Clean Energy Project. We would like to request an interview with you on (provide details on specific area of study such as community services, infrastructure, education, etc.) to inform our socio-economic assessment work for the Project. I will be in the Peace Valley region (Date). Can we set up a time to meet in person?

Assessment team interviewers were provided with the following *Interview Script* to guide Interviewers in conducting interviews:

- Interview Script:
    - Interviewer to introduce self
    - Thank interviewee for meeting to discuss (topic) in greater detail; provided background on how information will inform the socio-economic assessment work for BC Hydro's Site C Clean Energy Project
    - Interviewer to provide an outline of topics of discussion
    - Conduct interview
    - Interviewer to advise interviewee that he or she may be contacted again later in the study

- Thank interviewee for their time
- Provide contact information for self and BC Hydro in case of questions or interest in further follow-up

5 INTERVIEW DOCUMENTATION

Notes were made during each interview and submitted to BC Hydro as a Record of Contact for inclusion into BC Hydro's Record of Contact database. The Economic and Social Assessment Team also managed an Agency and Stakeholder Tracking Sheet to log information on economic and social interviews conducted including name of contact or organization, contact details (phone, email, address), which valued component interview was addressing and associated topic, date interview took place and by which assessment team interviewer.