

## REGIONAL ASSESSMENT OF OFFSHORE WIND DEVELOPMENT IN NOVA SCOTIA

### Summary of NS Regional Assessment Committee Meetings

Committee Members: Graham Daborn, Steve Parsons, Lorraine Whitman, Ann Wilkie (co-chair) and James Wooder (co-chair)

Last Update: February 29, 2024

*This table summarizes the meetings attended only by Regional Assessment Committee and their Secretariat. It will be updated monthly. A summary of meetings between the Committee and Indigenous peoples, government agencies, stakeholder groups and the public will be provided in the Indigenous Participation Plan, Public and Stakeholder Participation Plan, and Fisheries Participation Plan. Please note that the working language of the Committee is English, so meeting summaries are posted in English. Please contact us to request this document in French.*

Date	High-Level Summary of Main Topics Discussed
April 17-19, 2023	<ul style="list-style-type: none"><li>• Welcome and introductions</li><li>• Committee chair elections</li><li>• Regional Assessment schedule</li><li>• Review RA Agreement and Terms of Reference</li><li>• Schedule review</li><li>• Budget review</li><li>• MS Teams review</li><li>• Administrative planning</li><li>• Work plan development</li><li>• Indigenous engagement background (engagement during the Planning Phase)</li></ul>
May 8-9, 2023	<ul style="list-style-type: none"><li>• Schedule and work plan development</li><li>• Operational and Confidentiality Procedures development</li></ul>
May 24, 2023	<ul style="list-style-type: none"><li>• Participation Plan development</li><li>• Briefing materials update</li><li>• Administrative update</li><li>• Registry update</li><li>• Advisory Groups planning</li></ul>
May 30, 2023	<ul style="list-style-type: none"><li>• Indigenous Participation Plan framework</li><li>• Indigenous engagement planning</li><li>• Communications planning</li><li>• Indigenous Knowledge Advisory Group</li></ul>
June 2, 2023 (rescheduled from May 31, 2023)	<ul style="list-style-type: none"><li>• Engagement update</li><li>• Upcoming briefings and planning</li><li>• Operational and Confidentiality Procedures</li><li>• Participation Plans</li><li>• Schedule and work plan update</li><li>• Administrative update</li></ul>

Date	High-Level Summary of Main Topics Discussed
June 7, 2023	<ul style="list-style-type: none"> <li>• Engagement update</li> <li>• Briefing materials update</li> <li>• Meetings update and planning</li> <li>• Operational and Confidentiality Procedures</li> <li>• Participation plans</li> <li>• Schedule and work plan</li> <li>• Administrative update</li> </ul>
June 9, 2023	<ul style="list-style-type: none"> <li>• GIS demo from the Regional Assessment of Offshore Exploratory Drilling East of Newfoundland - provided by Secretariat</li> <li>• Lessons Learned from the Regional Assessment of Offshore Exploratory Drilling East of Newfoundland - provided by Secretariat</li> <li>• Background on Cumulative Effects - provided by Secretariat</li> </ul>
June 14, 2023	<ul style="list-style-type: none"> <li>• Engagement update and planning</li> <li>• Upcoming briefings</li> <li>• Meeting requests</li> <li>• Committee Document update</li> <li>• Advisory Groups</li> <li>• Administrative update</li> <li>• Registry postings</li> </ul>
June 19-20, 2023	<ul style="list-style-type: none"> <li>• Draft Table of Contents</li> <li>• Public and stakeholder engagement planning</li> <li>• Schedule and work plan</li> </ul>
June 30, 2023	<ul style="list-style-type: none"> <li>• Planning for upcoming public open house sessions (virtual)</li> </ul>
July 5, 2023	<ul style="list-style-type: none"> <li>• Planning for upcoming public open house sessions (virtual)</li> <li>• Public and stakeholder engagement planning</li> <li>• Briefing materials update</li> <li>• Administrative update</li> </ul>
July 7, 2023	<ul style="list-style-type: none"> <li>• Engagement update and planning</li> <li>• Communications briefing</li> </ul>
July 12, 2023	<ul style="list-style-type: none"> <li>• Administrative update</li> <li>• Engagement update and planning</li> <li>• Advisory Groups</li> <li>• Meeting requests</li> <li>• Upcoming briefings</li> <li>• Registry postings</li> <li>• Schedule and work plan</li> </ul>

Date	High-Level Summary of Main Topics Discussed
July 14, 2023	<ul style="list-style-type: none"> <li>• Administrative update</li> <li>• Report planning</li> </ul>
July 19, 2023	<ul style="list-style-type: none"> <li>• Administrative update</li> <li>• Engagement update and planning</li> <li>• Meeting requests</li> <li>• Advisory Groups (update and planning)</li> <li>• Report planning</li> <li>• Registry postings</li> <li>• Committee documents</li> <li>• Procurement</li> </ul>
July 21, 2023	<ul style="list-style-type: none"> <li>• Planning for introductory Advisory Group meetings (virtual)</li> </ul>
August 2, 2023	<ul style="list-style-type: none"> <li>• Data requests</li> <li>• Meeting requests</li> <li>• Engagement update and planning</li> <li>• Advisory Groups (update and planning)</li> <li>• Administrative update</li> </ul>
August 4, 2023	<ul style="list-style-type: none"> <li>• Engagement planning (open house sessions)</li> <li>• Report planning</li> </ul>
August 9, 2023	<ul style="list-style-type: none"> <li>• Engagement update and planning</li> <li>• Data requests</li> <li>• Meeting planning</li> <li>• Administrative update</li> </ul>
August 11, 2023	<ul style="list-style-type: none"> <li>• Planning for next in-person Committee workshop meeting</li> <li>• Engagement planning (open house sessions)</li> </ul>
August 16, 2023	<ul style="list-style-type: none"> <li>• Planning workshop (for open house sessions)</li> </ul>
August 18, 2023	<ul style="list-style-type: none"> <li>• Communications planning</li> <li>• Fall open houses</li> </ul>
August 23, 2023	<ul style="list-style-type: none"> <li>• Procurement</li> <li>• Engagement update and planning (open house sessions)</li> <li>• Meeting requests</li> <li>• Correspondence update</li> <li>• Administrative update</li> <li>• Report planning</li> <li>• Schedule and work plan review</li> </ul>

Date	High-Level Summary of Main Topics Discussed
August 30, 2023	<ul style="list-style-type: none"> <li>• Report planning</li> <li>• Meeting requests</li> <li>• Engagement update and planning (open house sessions)</li> <li>• Procurement</li> </ul>
September 1, 2023	<ul style="list-style-type: none"> <li>• Mapping planning and review of the Marine Atlas - provided by Secretariat</li> <li>• Engagement planning (open house sessions)</li> </ul>
September 8, 2023	<ul style="list-style-type: none"> <li>• Planning Workshop (for open house sessions)</li> </ul>
September 20, 2023	<ul style="list-style-type: none"> <li>• Correspondence update including review of any comments received</li> <li>• Engagement update and planning (open house sessions)</li> <li>• Schedule and work plan review</li> <li>• Procurement</li> <li>• Administration items</li> <li>• Report update</li> </ul>
<p><b><i>Note that most General Meetings of the Committee for the months of October and November were suspended to accommodate the Fall Engagement Program. Details of the engagement program will be provided in the Update Summary</i></b></p>	
October 6, 2023	<ul style="list-style-type: none"> <li>• Debrief on first open house sessions (Fall Engagement Program)</li> <li>• Administrative update</li> <li>• Engagement planning - Fall Engagement Program</li> <li>• Meeting request review and planning</li> </ul>
October 13, 2023	<ul style="list-style-type: none"> <li>• Administrative update</li> <li>• Report planning</li> <li>• Advisory Groups (update and planning)</li> </ul>
November 22, 2023	<ul style="list-style-type: none"> <li>• Debrief from Fall Engagement Program</li> <li>• Meeting request review and planning</li> <li>• Advisory Groups (update and planning)</li> <li>• Report update</li> <li>• Administrative update</li> </ul>
November 29, 2023	<ul style="list-style-type: none"> <li>• Meeting request review and planning</li> <li>• Report planning</li> <li>• Data update</li> <li>• Administrative update</li> </ul>
December 1, 2023	<ul style="list-style-type: none"> <li>• Review of engagement follow-up documents</li> <li>• Meeting request review and planning</li> <li>• Administrative update</li> <li>• Engagement planning for January 2024</li> </ul>
January 10-11, 2024	<ul style="list-style-type: none"> <li>• Report planning</li> </ul>

Date	High-Level Summary of Main Topics Discussed
	<ul style="list-style-type: none"> <li>• Administrative update</li> <li>• Meeting request review and planning</li> <li>• Engagement planning for spring 2024</li> <li>• Procurement</li> <li>• Advisory Groups (update and planning)</li> </ul>
January 17-18, 2024	<ul style="list-style-type: none"> <li>• Report planning</li> <li>• Administrative update</li> </ul>
January 31, 2024	<ul style="list-style-type: none"> <li>• Report planning</li> <li>• Administrative update</li> <li>• Meeting request review and planning</li> </ul>
February 5-6, 2024	<ul style="list-style-type: none"> <li>• Interim Report planning</li> <li>• Meeting request review and planning</li> </ul>
February 13-14, 2024	<ul style="list-style-type: none"> <li>• Data update</li> <li>• Interim Report planning</li> <li>• Advisory Groups (update and planning)</li> <li>• Meeting request review and planning</li> </ul>
February 23, 2024	<ul style="list-style-type: none"> <li>• Interim Report planning and drafting</li> </ul>
February 28, 2024	<ul style="list-style-type: none"> <li>• Interim Report planning and drafting</li> </ul>
March 1, 2024	<ul style="list-style-type: none"> <li>• Interim Report planning and drafting</li> <li>• Administrative update</li> <li>• Engagement planning for spring 2024</li> </ul>
March 6, 2024	<ul style="list-style-type: none"> <li>• Interim Report planning and drafting</li> <li>• Meeting request review and planning</li> </ul>
March 8, 2024	<ul style="list-style-type: none"> <li>• Interim Report planning and drafting</li> </ul>
March 13, 2024	<ul style="list-style-type: none"> <li>• Interim Report planning and drafting</li> <li>• Engagement planning for spring 2024</li> </ul>
March 15, 2024	<ul style="list-style-type: none"> <li>• Interim Report planning and drafting</li> </ul>
March 20, 2024	<ul style="list-style-type: none"> <li>• Interim Report planning and drafting</li> </ul>
March 27, 2024	<ul style="list-style-type: none"> <li>• Interim Report follow-up</li> <li>• Engagement planning for spring 2024</li> <li>• Advisory Groups (update and planning)</li> <li>• Meeting request review and planning</li> <li>• Administrative update</li> </ul>